

Copyright Permission Request and Approval Form

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PLEASE ALLOW 10 BUSINESS DAYS FOR CFP BOARD TO PROCESS YOUR REQUEST

SECTION I: Contact Information

Name: _____ E-mail: _____
First name Middle initial Last name Suffix

Organization/Company: _____

Address: _____

Telephone: _____ Fax: _____

SECTION II: CFP Board Content Identification

I hereby request nonexclusive permission to reprint/reproduce the following content.

Exact name of the CFP Board publication you wish to reprint/reproduce: _____

Where did you find this CFP Board publication? *(Select only one of the following options)*

CFP Board's Web site. Print the exact URL for the Web page on which the publication appears:

Hard copy material you received from CFP Board.

E-mail you received from CFP Board.

Other. Please specify: _____

Do you plan to use the publication in its entirety? No Yes

Do you plan to use only sections of the publication? No Yes *If Yes, please identify the specific sections of the publication that you plan to use:* _____

SECTION III: Use of CFP Board Content

Provide a brief description of how you plan to use the content identified in Section II: _____

Please indicate how you propose to use the content identified in Section II.

Electric/Online only

Print only

Electronic/Online and Print

Please indicate the type of use you plan for the content identified in Section II.

Commercial Use *(for distribution in a for-profit or business setting, including reproduction on a company Web site)*

Academic Use *(distributing for educational or informational purposes, including reproduction on a university Web site)*

Other purpose *(please explain:)* _____

Estimated date(s) of publication, posting or usage: _____



SECTION IV: Terms and Conditions of Agreement

Requestor agrees that if permission is granted, all of the following terms and conditions shall apply:

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Acknowledgement

I agree to the terms and conditions of Copyright Permission as stated above and understand that I may not use Web site content or other published materials owned by CFP Board without written confirmation from CFP Board that Copyright Permission has been granted.

Requestor

Name (*please print*): _____ Title: _____

Signature: _____ Date: _____

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SECTION V: Submission Instructions

Once you have completed the form, please fax or mail to CFP Board via the contact information below:

CFP Board
Attn: Compliance
1425 K Street, NW, Suite 500
Washington, DC 20005
Phone: 800-487-1497
Fax: 202-379-2299
E-mail: compliance@CFPBoard.org

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SECTION VI: Approval

— FOR CFP BOARD USE ONLY —

Permission to use the material identified on this application is:

Denied for the following reason(s): _____

Denied until the following information is supplied: _____

Granted, provided the following Copyright Notice is used:

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Please be advised that this agreement is good for a period of two years and will expire on _____. If you wish to renew this agreement, we recommend that you contact CFP Board three months prior to the expiration date.